Studio 299 – Center for the Arts P. O. Box 32, Willow creek CA 95573, <u>studio299@hughes.net</u>

GRANT APPLICATION

□ Visiting Artist Program − For local educational institutions licensed in the state to support visiting artists and writers to support the arts and writing programs of the institution for the benefit of the students (up to \$250 each) □ Community Art Project − For the financial support of art projects in the Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500) □ Artists and Writers Project − To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) □ Student Art and Writing Program − To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project: Contact Person: Title:	Field of Interest							
Amount depending on need and availability of funds. Visiting Artist Program - For local educational institutions licensed in the state to support visiting artists and writers to support the arts and writing programs of the institution for the benefit of the students (up to \$250 each) Community Art Project - For the financial support of art projects in the Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500) Artists and Writers Project - To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) Student Art and Writing Program - To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project: Contact Person: Title: Mailing Address: Tax ID # Executive Officer: Title: Mailing Address:	□ Needy Artist Fund – Apply for funds for personal or artist needs.							
the state to support visiting artists and writers to support the arts and writing programs of the institution for the benefit of the students (up to \$250 each) Community Art Project – For the financial support of art projects in the Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500) Artists and Writers Project – To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) Student Art and Writing Program – To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Please give a one-sentence summary of the entire project: Mailing Address: Website: Legal Applicant Information (If Different From Above) Legal Name of Tax Exempt Organization: Executive Officer: Mailing Address: Phone #: FAX #: FAX #:	Amount depending on need and availability of funds. □ Visiting Artist Program – For local educational institutions licensed in							
the state to support visiting artists and writers to support the arts and writing programs of the institution for the benefit of the students (up to \$250 each) Community Art Project – For the financial support of art projects in the Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500) Artists and Writers Project – To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) Student Art and Writing Program – To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Please give a one-sentence summary of the entire project: Mailing Address: Website: Legal Applicant Information (If Different From Above) Legal Name of Tax Exempt Organization: Executive Officer: Mailing Address: Phone #: FAX #: FAX #:								
programs of the institution for the benefit of the students (up to \$250 each) Community Art Project – For the financial support of art projects in the Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500) Artists and Writers Project – To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) Student Art and Writing Program – To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Please give a one-sentence summary of the entire project: Mailing Address: Legal Applicant Information (If Different From Above) Legal Name of Tax Exempt Organization: Executive Officer: Mailing Address: Phone #: FAX #:								
□ Community Art Project − For the financial support of art projects in the Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500) □ Artists and Writers Project − To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) □ Student Art and Writing Program − To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project: Mailing Address: Website: Legal Applicant Information (If Different From Above) Legal Name of Tax								
Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500) Artists and Writers Project — To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) Student Art and Writing Program — To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Please give a one-sentence summary of the entire project: Mailing Address: Phone #: Legal Applicant Information (If Different From Above) Legal Name of Tax Executive Officer: Mailing Address: Phone #: Executive Officer: Title: Mailing Address: Phone #: FAX #:								
festivals (up to \$500) Artists and Writers Project – To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) Student Art and Writing Program – To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Please give a one-sentence summary of the entire project: Mailing Address: Phone #: Legal Applicant Information (If Different From Above) Legal Name of Tax Executive Officer: Mailing Address: Phone #: Executive Officer: Title: Mailing Address: Phone #: FAX #:								
□ Artists and Writers Project − To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) □ Student Art and Writing Program − To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application	•							
their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each) Student Art and Writing Program - To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application	· •							
artistic talents (up to \$250 each) Student Art and Writing Program - To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application	· · · · · · · · · · · · · · · · · · ·							
□ Student Art and Writing Program − To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application	2 0							
writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each) Date of Application Project Information Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project: Contact Person: Title: Mailing Address: Email: SS#: Website: Legal Applicant Information (If Different From Above) Legal Name of Tax	, <u> </u>							
and projects that support and recognize students in the community (up to \$500 each) Date of Application								
\$500 each) Date of Application Project Information Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project: Contact Person: Title: Mailing Address: Phone #: Email: SS#: Website: Legal Applicant Information (If Different From Above) Legal Name of Tax	writers and craft educators in promoting and organizing school programs							
Date of Application	and projects that support and recognize students in the community (up to							
Project Information Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project: Contact Person: Title: Mailing Address: Email: SS#: Website: Legal Applicant Information (If Different From Above) Legal Name of Tax	\$500 each)							
Project Information Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project: Contact Person: Title: Mailing Address: Email: SS#: Website: Legal Applicant Information (If Different From Above) Legal Name of Tax								
Total Cost of Project Total Amount Requested Please give a one-sentence summary of the entire project:	Date of Application							
Please give a one-sentence summary of the entire project: Contact Person: Mailing Address: Phone #: Email: SS#: Legal Applicant Information (If Different From Above) Legal Name of Tax Exempt Organization: Executive Officer: Mailing Address: Phone #: FAX #:	Project Information							
Contact Person:	Total Cost of Project Total Amount Requested							
Mailing Address: Phone #:Email:	Please give a one-sentence summary of the entire project:							
Mailing Address: Phone #:Email:								
Phone #:Email:	Contact Person:Title:							
SS#: Website:	Mailing Address:							
Legal Applicant Information (If Different From Above) Legal Name of Tax Tax ID #	Phone #:Email:							
Legal Name of Tax Exempt Organization: Executive Officer: Mailing Address: Phone #: FAX #:								
Exempt Organization:								
Executive Officer:Title: Mailing Address: Phone #: FAX #:	e							
Mailing Address: FAX #:								
Phone #: FAX #:	Moiling Address:							
Email: Website:	Phone #• FAY #•							
11 ODDITO	Email: Website:							
Please Provide a Narrative Description of the Project and a	Please Provide a Narrative Description of the Project and a							

Total Project Budget

<u>AGREEMENT TO GRANT TERMS – STUDIO 299</u>

ACCURACY: The information contained in this application and in any attachments hereto is true and correct to the best of your knowledge.

STATUS: The applicant is a fiscally responsible individual or a nonprofit charitable or public benefit organization, public school, government agency or Indian tribal government agency or has a qualified fiscal sponsor.

USE OF FUNDS: Understands and agrees that all grant funds will be applied to the project in accordance with the description and budget provided in this application as set forth in the award letter. Any significant change in the use of these funds will require prior approval by Studio 299. Requests for changes must be submitted in writing. If the revisions are not accepted or funds are not expended for the purpose and the manner agreed to by the grantee, Studio 299 reserves the right to cancel the grant and any further payments and said funds must be returned.

EXPIRATION: Understands and agrees that grants must be paid within one year, unless otherwise specified. Any requests fort extension of time must be submitted in writing prior to the expiration date. Grants not paid or granted an extension can be cancelled without notice after the expiration date.

AUDITS AND FINANCIAL REPORTS: Understands the Studio 299 may require periodic financial and narrative financial reports from the grantee covering use of the funds received from Studio 299 and agrees to supply such information if requested. Proof of expenditure may be required.

PAYMENTS: If special payment arrangements are needed, please contact Studio 299.

GRANT REPORT: Understands and agrees that a final report will be submitted to Studio 299 upon completion of the project, by the due date specified in the grant award letter or by the new due date if granted an extension. A report form will be included with the grant award letter.

To indicate acceptance of the foregoing terms and conditions, please sign below as an individual grantee or an appropriate officer of your organization. Funds will not be released without a signature on this agreement. Please retain a copy of this agreement for your files.

Accepted by:	Title:
Organization:	Date:
Print Name:	

ELIGIBILITY REQUIREMENTS

- All requests for grants must be from individuals or organizations that will utilize their grant funds in the Klamath/Trinity area of eastern Humboldt and Trinity Counties. All grants must further the mission of Studio 299 in promoting the arts and furthering education in the arts and creative writing.
- Individual artists and writers, educators and non-profit charitable or public benefit organizations, public schools, government agencies, Indian tribal organizations, and students with a qualified fiscal sponsor are eligible to apply.
- Grants will not be made for religious or political activities or for the exclusive benefit of sectarian or political organizations.
- Grants will not pay for expenses that have already been incurred.

PROJECT NARRATIVE

Please attach a narrative no longer than one page with brief responses to the following.

- 1. Describe the project and timeline.
- 2. How is the project in line with the intent of the funds you are applying for?
- 3. What are your expected outcomes? How will you measure the success of the project and how will you use that information?
- 4. Who and how many will benefit from the project?
- 5. What will be the impact of your project on the surrounding community? Does it relate to other projects or programs in the community? If so, how?
- 6. What will be the long-term impact on the community and how will the effect be sustain after grant funds have been expended?

TOTAL PROJECT BUDGET

The project budget should show total project costs and costs covered by this request. Please describe exactly how grant funds will be spent. The following form is provided as a preferred example; use of the form is optional. You may attach your own project budget, but it must contain the same information (one page maximum).

Anticipated Expense	Amount requested	In-kind	Other funding	-	TOTAL
	From Studio 299	donations	Amount	Source	BUDGET