

Studio 299 – Center for the Arts
P. O. Box 32, Willow creek CA 95573, studio299@hughes.net

GRANT APPLICATION

Field of Interest

- Needy Artist Fund** – Apply for funds for personal or artist needs.
Amount depending on need and availability of funds.
- Visiting Artist Program** – For local educational institutions licensed in the state to support visiting artists and writers to support the arts and writing programs of the institution for the benefit of the students (up to \$250 each)
- Community Art Project** – For the financial support of art projects in the Klamath/Trinity Area of Humboldt and Trinity Counties, workshops and festivals (up to \$500)
- Artists and Writers Project** – To fund local artists and creative writers in their innovative endeavors or educational projects that will enhance their artistic talents (up to \$250 each)
- Student Art and Writing Program** – To fund local artists, creative writers and craft educators in promoting and organizing school programs and projects that support and recognize students in the community (up to \$500 each)

Date of Application _____

Project Information

Total Cost of Project _____ **Total Amount Requested** _____

Please give a one-sentence summary of the entire project: _____

Contact Person: _____ **Title:** _____

Mailing Address: _____

Phone #: _____ **Email:** _____

SS#: _____ **Website:** _____

Legal Applicant Information (If Different From Above)

Legal Name of Tax _____ **Tax ID #** _____

Exempt Organization: _____

Executive Officer: _____ **Title:** _____

Mailing Address: _____

Phone #: _____ **FAX #:** _____

Email: _____ **Website:** _____

Please Provide a Narrative Description of the Project and a

Total Project Budget

AGREEMENT TO GRANT TERMS – STUDIO 299

ACCURACY: The information contained in this application and in any attachments hereto is true and correct to the best of your knowledge.

STATUS: The applicant is a fiscally responsible individual or a nonprofit charitable or public benefit organization, public school, government agency or Indian tribal government agency or has a qualified fiscal sponsor.

USE OF FUNDS: Understands and agrees that all grant funds will be applied to the project in accordance with the description and budget provided in this application as set forth in the award letter. Any significant change in the use of these funds will require prior approval by Studio 299. Requests for changes must be submitted in writing. If the revisions are not accepted or funds are not expended for the purpose and the manner agreed to by the grantee, Studio 299 reserves the right to cancel the grant and any further payments and said funds must be returned.

EXPIRATION: Understands and agrees that grants must be paid within one year, unless otherwise specified. Any requests for extension of time must be submitted in writing prior to the expiration date. Grants not paid or granted an extension can be cancelled without notice after the expiration date.

AUDITS AND FINANCIAL REPORTS: Understands the Studio 299 may require periodic financial and narrative financial reports from the grantee covering use of the funds received from Studio 299 and agrees to supply such information if requested. Proof of expenditure may be required.

PAYMENTS: If special payment arrangements are needed, please contact Studio 299.

GRANT REPORT: Understands and agrees that a final report will be submitted to Studio 299 upon completion of the project, by the due date specified in the grant award letter or by the new due date if granted an extension. A report form will be included with the grant award letter.

To indicate acceptance of the foregoing terms and conditions, please sign below as an individual grantee or an appropriate officer of your organization. Funds will not be released without a signature on this agreement. Please retain a copy of this agreement for your files.

Accepted by: _____ Title: _____
Organization: _____ Date: _____
Print Name: _____

